

**Minutes for the
Meeting of
Riccall Parish Council
held on
15 April 2019
from 7.30 p.m. at
The Regen Centre**

Public Participation commenced at 7.15pm, when two members of the public attended regarding comments made on a planning consultation. The architect and resident/builder clarified some points regarding the proposal and left the meeting at 7.30pm.

Attending: Cllrs Keen (Chairman), Adamson, Dawson, Kilmartin, Morton, Nuttall, Owens, Rimmer and Sharp
District Cllr Reynolds
Glenda Foster- Administration Assistant
Sandra Botham – Clerk & RFO
One member of public.

1 Apologies and declarations of interest

Apologies for absence from Cllr Somers-Joce were received and accepted.

Declarations of interest in item 12 were made by Cllr Rimmer and for item 13 by Cllrs Dawson, Morton and Nuttall.

2 Minutes of the Meeting of Riccall Parish Council held on 18 March 2019

The minutes for the above meeting were accepted as a true record and adopted.

3 Report on progress and updates since the last meeting

District Cllr Reynolds reported from a meeting held with SDC and Broadacres Housing Association regarding a potential Rural Exception site.

The Clerk gave an update from the North Yorkshire Police website noting for January there were six violent/sexual offences plus a burglary. In February there were two anti-social behaviours. Recent reports were noted on Riccall News regarding motorbikes on the cycle path and issues with youths in the village.

The Clerk gave an update on action taken and developments since the last meeting:

- Street lights at Jubilee Court – NYCC now to assess what is required.
Grateful to Cllr Reynolds and Howard Ferguson for their involvement to try and find a solution for this.
- Container - RJFC signed agreement. The contractor providing the quote for a base is unable to carry out the work in the timescale - see item 13.
- The new grounds maintenance contract has started – work will now take place fortnightly on a Thursday - David Meli and Ian Johnson have been informed. Our Litter Collector is making his visit to the park on Thursdays if possible and he noted the first cut at the park was an improvement on previous years, as the grass had not been scalped.
- A red light out on traffic lights was reported to NYCC.
- Letters have been prepared for employees regarding new Spinal Column Point in accordance with NJC and signed by the Chairman.

- Several reports of street lights out were made this month.

4 Matters from Public Participation

A Community Choir is being set up and to assist with leaflet drops for recruitment, members agreed to supplying the distribution list for The Beacon. A feature in The Beacon may also be used to inform residents of the group.

Discussion took place regarding the Public Participation item. It was agreed that the comments previously made to SDC still apply. The Clerk will inform the resident/architect.

5 Correspondence

5a) General correspondence - requiring decisions:

CIL & Section 106 statements - Members agreed to request the CIL from SDC. **Action:** The Clerk will submit the forms.

Age UK request for funding. Members agreed to donate £100. It was noted that the current bus service takes place on a Thursday when the coffee mornings at chapel are held and may be affecting take up of the service.

5b) General correspondence - for information:

Pre-renewal invitation for Insurance from Came & Co -Cllr Somers-Joce had offered advice and members were agreeable to remaining with Came & Co.

Notification of The Statements of Persons Nominated for the Parish and District Council elections on 2 May 2019 - this had been circulated prior to the meeting. It was noted that RPC was uncontested and are left with two members to co-opt. Candidates for Selby DC are Charles Richardson and John Duggan.

5c) Late correspondence – to note only.

YLCA had sent CIL guidance notes (Clerk to circulate).

YLCA had sent a consultation for the New Code of Audit Practice (Clerk to circulate).

Members agreed to bring item 10 forward as Edward Stephenson had arrived.

10 EA Easement

Edward Stephenson, Land Agent, is currently representing RPC regarding the Environment Agency's application to have an Easement on Riccall Landing to accommodate drainage for the two dwellings which the EA intends to sell. Edward confirmed the Easement would give the right to lay the water-pipe and outfall and service the manhole chambers in perpetuity.

The options negotiated with the EA were explained and it was RESOLVED to accept option 3.

Edward Stephenson will contact the EA for confirmation that this option would be valid if the properties did not sell.

One member voted against this proposal.

The Chairman thanked Edward Stephenson for his presentation, Edward Stephenson and Cllr Reynolds left the meeting at 8.40pm and the meeting returned to item 6.

6 Accounts for April 2019

Payments for April 2019 were approved. Accounts detail was not available due to the year-end process. The Clerk noted that the format of the above form has been modified to show the salaries as a cumulative figure in line with new regulations.

7 Planning

7a)

Selby DC has granted planning permission for the following application:

2018/1108/FUL: Permission has been granted for: Proposed erection of amenity block following demolition of existing stables - Land to rear of the Lodge, 23 Selby Road, Riccall (circ).

7b) *The following applications will be considered:*

Late application received for 2019/0368: Application for consent to fell 1 no Birch tree covered by 10/1997-The Birches, 3A Selby Road, Riccall. Cllr Rimmer had visited the site and recommended to support the application in line with the tree surgeons report on the condition of the tree. It was RESOLVED to support the application.

7c) Other planning matters - late Decision Notices:

2018/1148/DOC: Discharge of conditions 10 (Contamination) & 13 (Contamination) of approval 2016/1132/FUL, Proposed erection of a total of 5 no new dwellings on former Council garage site – Land On Call For Sites, Landing Lane, Riccall.

2019/0032/HPA: Permission GRANTED for Proposed erection of two-storey rear extension following removal of existing conservatory- 10 Manor Garth, Riccall.

2018/1114/FUL: Permission GRANTED for Section 73 application for Proposed conversion of existing owners' accommodation and guesthouse/restaurant into 4 No individual houses and 1 No additional dwelling without complying with condition 02 of planning approval 2018/0157/FUL, granted 27 April 2018.

8 Reports and Consultation

Cllr Nuttall reported back from a meeting with the applicant regarding a proposed charity event to be held on the village green on Good Friday. The applicant must complete a Risk Assessment and Method Statement prepared by Cllr Nuttall, and also have Public Liability Insurance for the event. **Actions:** Cllr Nuttall will contact the applicant again to confirm requirements. The Clerk will contact Came & Co to confirm insurance requirement for external events.

The Clerk reported back from a YLCA training event, noting new procedures already in place following the training.

Cllrs Adamson and Keen reported back from the recent CEF meeting noting there were three applications for funding.

Cllrs Keen and Owens reported back from the Practitioners Meeting noting a replacement for one of the partners leaving was proving difficult to find, they have appointed Specialist Practitioners to ease and assist the workload on the GP's.

Cllr Adamson reported back from at presentation regarding Cyber Security **Action:** Cllr Adamson to circulate further details.

Cllr Keen noted that the Saturday event of the Carnival this June will be held at The Greyhound and, as usual, on Sunday on the village green. Road closure has been applied for.

It was also noted that one of the World Cycling Championship events will be travelling through Riccall. If the village school will take part in celebrating the event, they are likely use the village green. The insurance will require checking.

9 Recreational / H&S update

The Clerk reported on matters that relate to play equipment or sports field maintenance:

Cllr Nuttall's monthly report noted that RLC have repaired the fencing – **Action:**

The Clerk to contact RLC to ask permission to treat wood with preservative.

- It was noted that wooden equipment requires preservative and that the zip wire bark has been turned and the junior slide banking has been repaired.
- No quote has been received for wooden post replacement.
The Clerk will seek quotes for replacing the timber equipment.

10 EA Easement

Item brought forward.

11 Funding

The Clerk had circulated Legal Briefing produced by NALC and an additional statement from YLCA which state that financial assistance to the Church is not possible.

Cllr Adamson offered to draft a letter to be sent to Nigel Adams MP, asking him to pursue the views of HM Government.

12 Neighbourhood Watch

Cllr Rimmer noted the recent situation.

It was RESOLVED for the Parish Council to adopt the Neighbourhood Watch for up to two years, with a review after a year.

13 Sports-field container

A quote had been received for the installation of base pads following a meeting with Cllr Dawson. It was accepted by members and is within the budget allocated.

Actions: Cllrs Dawson and Nuttall will meet with RJFC to determine position.

Clerk: will forward photos to the container company for approval.

The Chairman signed agreement between RPC and RJFC (who had already signed).

14 Minor items and items for the next agenda

The Chairman noted that usually in his absence, the set of office keys he holds are handed over to the Vice Chairman. Cllr Sharp offered to be responsible for them while the Chairman is on holiday over Easter..

The Clerk requested clarification for Community Grant application requests and members confirmed that individuals do not qualify.

It was agreed to add a Play Equipment Group to the Annual Meeting's roles within the organisational structure, in order to prepare a long-term plan for the replacement of equipment.

Neighbour Watch Scheme to be added to the next agenda.

There were no Staff Matters for item 15, to take the meeting into Private Session.

The Chairman thanked those present and closed the meeting at 9.58pm.